

Addendum to the School Privacy Notice

Data Sharing Information regarding Coronavirus symptoms

- ✓ Schools are entitled (and have a lawful basis) to share personal data with NHS/Public Health officials, including data sharing under the new 'Track and Trace' system. Where necessary this relates to employees, pupils, parents and visitors to school under the GDPR and Data Protection Act 2018 (should you require specific details on which provisions of legislation are relevant you can contact the Data Protection Officer *contact details on the Privacy Notice.
- ✓ Therefore, personal data of employees, parents or visitors to school may be shared with NHS/Public Health Agencies where relevant to the Covid pandemic.
- ✓ Where data needs to be shared with Health Officials the data shared will be limited to the minimum necessary.
- ✓ Data will only be shared with appropriate authorities.
- ✓ Data will be shared via secure methods (e.g. encrypted email).
- ✓ Verification of the identity of persons requesting personal data will be completed.
- ✓ A copy of any data shared will be stored at school.
- ✓ Individuals will be notified if their data has been shared.

Sharing Data under the 'Track and Trace' scheme

Schools may be required to share Personal Data of individuals under the 'Track and Trace' scheme. This scheme does have a Privacy Notice and details can be found at

<https://contact-tracing.phe.gov.uk/help/privacy-notice>